



Date of Memo: July 09, 2024  
Current Meeting: July 18, 2024  
Board Meeting: July 25, 2024

**BOARD MEMORANDUM**

**TO:** Indianapolis Public Transportation Corporation (IPTC) Board of Directors  
**THROUGH:** President/CEO Jennifer Pyrz  
**FROM:** Director of Governance & Audit Brian Atkinson  
**SUBJECT:** Consideration and approval of Collision Review

---

**ACTION ITEM A – 9**

**RECOMMENDATION:**

Review and receive Governance & Audit Collision Review Report

- See Reference Item 2024-06

**BACKGROUND:**

The FY 2024 Internal Audit Work Plan approved by the Governance and Audit Committee included a Collision Review.

**DISCUSSION:**

Due to concerns by management shared during the Annual Risk Refresh a request was made to examine the policies, procedures, and controls related collision involving IPTC vehicles and perform a review of the collisions that have occurred over a designated timeframe and controls in place for the collisions.

Considerations included:

- Determine reasons for collisions (new drivers, route changes/detours, etc.)
- On-time performance contributing factor
- Preparedness for new drivers (training requirements for new drivers, time behind simulator, etc.)

Per our review, this report is an informational report regarding the number of collisions at IPTC compared to national trends and similar size cities. It is determined that there is a peak of collisions with coach operators with three to nine years of experience which can be attributed to this being the largest group driving the most hours and miles.

**ALTERNATIVES:**

N/A

**FISCAL IMPACT:**

N/A

**DBE/XBE DECLARATION:**

N/A

**STANDING COMMITTEE DISCUSSION/RECOMMENDATION:**

This action will be reviewed by the Governance & Audit Committee on July 18, 2024 and will be recommended for the Consent Agenda.